

<p>Present: PM, JM, JP, AH, MR, KS, CB, DJ, JW, AN</p>	<p>New members DJ and JW were welcomed to the meeting followed by a short introduction of all SGM</p>
<p>Apologies: HT, LG, VC, JH,</p>	
<p>Absent: NT, CW, SG</p>	
<p>Previous Minutes have been approved and signed off by PM</p>	
<p>Events: <u>AGM Evaluation</u></p> <ul style="list-style-type: none"> - Guest speaker worked well - CB suggested to have a SGM first and invite guests to arrive later next year - Noise and technical challenges to be avoided next year, all equipment to be tested in advance - Time to be altered next year <p><u>Health & Social Care Event Planning</u></p> <ul style="list-style-type: none"> - Venue booked and paid for - Event planning team to be established - JP collated Abridged H&SC doc which will be sent to professional prior to the event - Workshop Headings have been discussed and include: <ul style="list-style-type: none"> • Assessment and Diagnosis • Therapies (SALT, Physio and OT) • Social Care Core Assessment • Respite Provisions • CAMBHS - Sonia Woodhouse and David Lloyd-Herne earmarked as guest speakers 	<p>First meeting scheduled for Thursday, 16.10.14 at JP's house from 20:00h All SGM are encouraged to join/contribute to the Event Planning Team. Please contact PM, AN or JP if you are able to attend</p> <p>PM/CB to approach Ask Norman to have a stand at the market place PM to approach Northants Cricket to have a stand at the market place PM/CB to contact / invite Caroline Tote, Strategic Manager, Social Services Ann Mcgale – Manager Transitions Helen Middleton, CIN North Manger</p>

<ul style="list-style-type: none"> - - - Save the Date email is compiled and recipients selected, technical challenges omit from sending it 	<p>Social Services Satinder Gautam – Assistant Director Safeguarding Adults and Children JP is currently liaising with Nathan to find a solution</p> <p>Posters to be designed to promote event. AW offered help to distribute</p>
<p>Database Management: JP researched the CAF monitoring requirements and has developed an Organisational Structure for NPFG outlining various levels and corresponding commitment outline. Jane has revised the Membership Form, where members can choose their type of involvement level. The database has been restructured and final adjustments are being made.</p>	<p>All to complete the revised membership form and return to JP by 31st October 2014</p>
<p>Financial Update (JM): JM sent off the request for second part of the grant (£7500) together with current spent monitoring form. Awaiting payment.</p> <p>JM advised that once again Parent Carer Forums could apply for an additional Discretionary Grant (in the region of £2000-£3000) this year. Application deadline is 17.Nov. 2014. JM suggested to apply for: 2 Laptops, funds for new website development and Speakers for presentations</p>	
<p>NPFG Policies JM distributed the revised NPFG policies prior to the SGM. Revised policies have been adopted.</p>	<p>ALL to read and sign relevant sections</p>
<p>Parent Representation</p> <p><u>Health Work Stream (KC/CB):</u></p> <p><u>Social Care working group</u></p> <p><u>Transport Focus Group (PM/KS/CB):</u></p>	<p>We did not have time to discuss this</p> <p>KS will chase next meeting</p>

<p><u>High Needs Panel (JP):</u></p> <p><u>T4S (CB/KS/LG):</u></p> <p><u>Regional (AN):</u></p> <p><u>Carers (AN/CB):</u></p> <p><u>Local Offer (VC):</u></p> <p><u>EHC (AN):</u></p>	<p>Awaiting minutes</p> <p>Awaiting last minutes will share once available</p> <p>Minutes are available from AN</p> <p>AN attended first Transition/Transfer EHC work stream. TOR has been discussed, meetings are scheduled every 6 weeks, work load and timeline was established. Discussion took place whether Ed Phych assessment is “necessary” as most parents would request a reassessment.</p>
<p>Website: Zinc Website Training is scheduled for 20. Oct.2014 at 14:00h. Currently PM, KS, JP, NT and NPPS Admin expressed an interest to attend. Nathan Thandi will meet with PM, KS and JP following the training at 16:30h.</p>	<p>AN to email all SGM to find one additional member to be trained</p>
<p>Next NPFG Meeting Dates: Thur 16.10.14 – 20:00-22:00 Event Planning Group Thur 06.11.14 – 9:30-12:30h SGM Tues. 02.12.14 – 9:30-12:30h SGM followed by lunch Thur 08.01.14 – 12:30 – 14:30h SGM Subject to change</p>	
<p>Guest Speaker: Graeme Wilson, Sports Development Officer, Northamptonshire Sport</p> <ul style="list-style-type: none"> - GW explained the structure Sports Partnership, one in every county, core team based at John Dryden House - Delivering Sport with other delivery partners such as Northants Leisure Trust - Statistics 60% of population participate in sporting activities but only 20% of disabled people participate in sport 	

<ul style="list-style-type: none"> - Benefits of sport have been discussed - Multisport has been high lighted as IFI (Inclusive Fitness Initiative) - Various Sporting facilities have been mentioned to be part - Future plans include Tennis and Wheelchair Dance - Sports Awards take place every year including a Disability Category – struggle to find people for nominations - Northants Federation of Disability Sports (NFDS) is looking for parents to join the board. Bob Allan – Chair, next meeting 21. Oct.2011, 13:00-16:00h at JDH - GW shared his contact details, an overview of Disability Sport Opportunities in Northamptonshire and a Training Opportunity to qualify and deliver sports based activities to disabled people 	<p>Please contact AN for info if you are interested</p>
<p>Info share: Co-production DVD - LG</p>	
<p>NPPS Update: (Anne Wakeling)</p> <ul style="list-style-type: none"> • Old Pathfinder Steering Group is now the EHC Implementation/ Development Board. AW shared a visual overview where various work streams sit and parent participation was discussed. • AW shared the minutes from the recent Local Offer work stream meeting as well as sharing a flyer outlining the LO involvement • Invitation has gone out to parents for “Beta Testing” the information currently available on the website. Parents are encourage to search the LO website and feedback any comments to shape and improve the services 	<p>AN to distribute overview with minutes – see attached</p> <p>12 places are currently available for the Beta Testing. The first event is scheduled to be 3rd November 13:30-16:00h County Hall, IT Suite. If interested please contact Kathy Forsdyke</p>

<ul style="list-style-type: none"> • Changes have been made to the NCC website and the aim is to provide all SEN related info in one portal (provisions, policies and guidance) • The EHC transition plan had to be written by 1st September 2014, which was done but did not incorporate the latest DfE guidance, which was issued at short notice. • “Talk out Loud” newsletter has issued a subject list for forthcoming issues. Parents are invited to contribute. The theme for the Nov newsletter is Anti – Bullying to coincide with anti – Bullying week. 	<p>AW to forward a copy of the newsletter and future subject list pls. Parents to contact AW if they would like to contribute to the Anti-Bullying Subject – deadline is 20th October 2014</p>
<p>AOB</p> <ul style="list-style-type: none"> • As work commitments have changed for some SGM KS emailed everybody to find out best suitable meeting date and it seems Tuesdays are best. Meetings will alternate from am to pm. • The NCFG Newsletter will be the first mailing conducted through the website • MR attended a Diabetic event and shared findings and advised SGM that the opening of the Northgate Sweet Shop Business is imminent. • JP advised that the new SEN Descriptors are in place since 14th September 2014. BESD have been replaced with SMEH 	<p>KS to liaise with Bee Hive to see if block booking for NCFG can be altered.</p> <p>LG to forward text version to JP who will liaise with Nathan to organise mailing</p> <p>MR to liaise with Shez Webb re promotional material. MR and OA to promote this venture on NCFG Facebook page</p> <p>JP to explain to SGM at next meeting pls.</p>