



Steering Group Meeting

24. February 2015 - Bee Hive

12:30h - 14:30h

<p>Present: PM, JM, DJ, PT, NT, VC, AW, AN</p>	
<p>Apologies: MR</p>	
<p>Absent:</p>	
<p>Previous Minutes had to be amended with revised NPFPG meeting dates . Jan minutes will be signed off in March.</p>	
<p>Events:</p> <p><u>AGM in September 2015</u></p> <ul style="list-style-type: none"> • Date tbd • Venue tbd • Intended to target 40 attendees • Guest speaker required to draw in people. Suggestion on legal update, Steve Broach and <p><u>Family Fun Day – September 2015</u></p> <ul style="list-style-type: none"> • Date proposed Sunday, 13th September 2015 • Venue proposed Northampton College - Cricket Ground – after site inspection it was decided as unsuitable on this occasion • Kathy Forsdyke from the NCC Local Offer team has offered to co-host the family fun day. As NPFPG has payment restrictions Kathy is able to provide the fun/entertainment element 	<p>AN to approach Steve Broach, ??? to check availability and fees</p> <p>PM/JM to meet with Fiona Parnham from Northampton College on 27.02.15 at 13:30h JM has received booking form and prices in the meantime</p> <p>Event planning meeting scheduled with Kathy Forsdyke on 23.03.2015</p>

<p>Website / Database Management:</p> <ul style="list-style-type: none"> - Meeting with Nathan Thadani from WebAlert took place on 20.02.15. New laptop is being set up, database will be exported to Outlook. 	<p>AN to forward CAF Good Practice Newsletter including the NCFG feature to see if this can be posted on the website.</p>
<p>Financial Update (JM):</p> <ul style="list-style-type: none"> • £4455.00 currently in bank account • Any over / underspent more than £200 needs CAF permission. Request has been sent to Sarah Lee, Regional Advisor for CaF for authorisation - verbal discussion granted, formal paperwork to be completed. • £1000 budgeted for new leaflet print, posters and roller banner to include new website address and tel number 	<p>All to provide expense claims by 25th March 2015 prior to the end of the financial year</p>
<p>Training</p> <p>Dave Carr Parent Participation Training has been arranged for 22.April 2015, to be held at Northampton College. Invitation emails have gone out to Associate Members. Max No 20 – places will be allocated on a first come first serve basis.</p>	<p>JM to book venue AN to draft invitation email and conduct mailing, co-ordinate RSVPs</p>
<p>NCFG Membership/ Policies</p> <p>SGM reviewed status chart compiled by AN – correct as of Feb 2015</p>	<p>AN to mail out Membership Pack to NT, follow up on JH membership docs</p>
<p>Future Representation Events:</p> <p>Core Assets Parent/Carere YP Advisory Group, Bromsgrove 24. February 2015</p> <p>EMRNF AGM, Wigston 09. March 2015 – 10:30h-13:30h</p> <p>Kettering Corby Foster Carer Support Group Meeting 11. March 2015 – 11:00- 13:00h Corby Village Hall</p> <p>Education and Health Working Group</p>	<p>MR</p> <p>JM/AN</p> <p>AN</p> <p>NT/PT</p>

Daventry Hospital 13. March 2015 – 12:00-14:00h	
EHC Transitions/Transfer Work Stream, JDH, Northampton 17. March 2015 – 12:30-14:30h	NT
Core Assets Parent/Carere YP Advisory Group, Bromsgrove 17. March 2015	MR
NCC Local Offer work stream, Front Block, Session House, LVL3, Meeting Room 7 County Hall, 20. March 2015, 11:00-12:30	DJ unable to attend on this occasion – looking for an NPFG representative please
EHC Implementation Development Board, Library Resource Centre, Booth Meadow Court, Northampton 25.March 2015, 14:00-16:00h	Now cancelled!!!
Dyslexia AGM 25. March 2015, time t.b.a.	PT/PM
EM Development Day for PCF Lead & SEND Reform Leads, Kegworth 26. March 2015, 10:30-13:00h	JM/AN
Daventry Disability Forum / Everyone Active , Daventry Leisure Centre 16. April 2015 – 10:00h	HT
Transport Group, Riverside, 24.03.15 - 13:00-14:30h 19.05.15 – 13:00-14:30h 21.07.15 – 13:00-14:30h	DJ
Post 16 Work Stream, JDH, F5 13.04.15 14:00h	MR/NT
Core Assets Springfield, 27.04.15 - 15:00h t.b.c.	PM
EMRNF Regional Meeting, Bee Hive, Northampton 11.06.15 - 10:30-14:00h	In need of a minute taker – any volunteers?? All welcome but limited space at present due to meeting room size

<p>Northampton Foster Carers Support Group Meeting, Alliance Foster Care Office, Collingtree, NN4 0NB 10. September 2015</p>	<p>PM / VC?</p>
<p>Parent Representation Feedback</p> <p><u>DCYPDG (PM/DJ)</u> PM attended NCC Away Day at Knuston Hall on 11.02.15 to set future delivery plan for disabled children services. Format of the day included various workshops. Key message: Planning is no longer based on the diagnosis and will focus on the needs of families!</p> <p><u>Health Work Stream (KC/CB):</u></p> <p><u>Social Care working group</u></p> <p><u>Transport Focus Group (DJ):</u></p> <p><u>High Needs Panel (JP):</u> No update</p> <p><u>Healthwatch Advocacy Consortium (PM)</u></p> <p><u>T4S:</u> No feedback received</p> <p><u>Regional :</u> Awaiting minutes, Annie Bannister stepped down as chair, elected two Co-Chairs Beverly Denby from Nottingham City and Anna Norris from Northants. The EMRNF is currently applying for the IESD (Innovation Excellence and Strategic Development) Fund 2015/16. The grant will be used to work under the guidance of EoE to establish closer links with Health. It transpired that the NNPCF is also applying for the grant and voting took place which bid would be supported by the East Midlands Region. 5 out of 7 were in favour of a National</p>	<p>AN to research NCC lead for the Multi Agency Safeguarding Hub (MASH)</p> <p>Minutes / summary of the day available?</p>

<p>Bid based on the EoE Model. TOR to be reviewed at next meeting which will be hosted by Northants on 11. June 2015.</p> <p><u>Carers Support Commissioning Group(LG):</u></p> <p><u>Local Offer (??):</u></p> <p><u>EHC Transition/Transfer (NT):</u> Year 9 transfer was cancelled. Schools not happy as some schools have put in a lot of effort into this process</p>	
<p>Website: Nathan ready to take over website, Termination letter to be sent to Zinc Agreement due to expire at the end of March 2015</p>	AN to draft Zinc letter
<p>Future NPFG SGM Dates: 25.03.15 9:30-12:30h – Bee Hive, Hall 29.04.15 12:30 – 14:30h – Bee Hive C1 20.05.15 9:30-12:30h – Bee Hive, Hall</p>	
<p>Guest Speaker – None this months</p> <p>Sam Parish, Consultation Development Officer, NCC Kathy Forsdyke, Local Offer Manager, NCC Dates to be confirmed It has been agreed to invite the guest speakers at the end of the meeting around 12:00h during an am SGM</p>	PM or AN to confirm appointment
<p>Info share: Dyslexia parent training events Bee Hive Food Festival 28.03.15 Delos Community Easter Party, 26. March 2015, Diana’s Wellingborough, 19:30-22:30h £4.00pp</p>	

IASS Update: (Anne Wakeling)

NPFG expressed their thanks to AW for including NPFG in the double page spread in the Spring Issue 2015 in SNIX

Seminars/ Training

IASS is holding various parent events as listed in Jan Meeting minutes. Most popular sessions Northampton and Wellingborough.

In addition to the parent seminars IASS is holding seminars on the request of Secondary Schools to support schools with the replacement of school action and school action plus

IASS has presented at the recent SEN-CO cluster meeting to reiterate the outcome focus and timelines for review

Recruitment Update:

New recruitment of IASS Service Officer, who is responsible county wide for the develop the social media side, database etc. Name t.b.a.

Independent Support / Core Asset Collaboration

Process is running smoother, referrals from NCC EHC team are addressed to IASS for initial consultation and forwarded if need be to Core Asset. In case of tribunerals, the family is referred back to IASS for support

Flyers have been received and events have been shared on the NPFG facebook page. Although the booking deadline has passed it is still possible to book via Beth Colby at IASS

IASS staffing summary:

Anne Wakeling – Manager
New - Service Officer
2 Supervising Case Workers (regional divide north and south)
3 case workers (full time, term time)
Beth Colby - Admin support due to leave in a few weeks due to personal move - vacancy

Core Asset Staff Update:

Tracy Mutch – EM Service Manager
Nicky Devonport, Steph Coates, Amanda MacLean and Rhoda are Northants contacts.

MR is the NPFG representative on the IS Parent/Carer and Young Person Advisory Group. The Feb meeting coincided with our SGM today. Her feedback from and the minutes from the January meeting is available from AN.

Matters Arising:

- NCC staff reduction / outsource of services. PM/AW updated SGM on current plans as recently featured in the media. Currently 4000 staff are proposed to reduce to 150. Some services have been outsourced already, examples given included Olympus Care Services, Millbrook Healthcare and Transport.
- Recruitment Drive
Via social media, training opportunities, AGM

NPFG to register for consultation