

Present: DJ, JM, MR, AN, HT, AMC, SFG	
Apologies: VV, VC, PM, AB	
Absent:	
Previous Minutes: Feb minutes have been signed off	AN to liaise with NT to upload to the NPF website
Events: <ul style="list-style-type: none"> • <u>Bright Futures – 8th Feb 2017</u> Feedback forms and delegate info has been received NIT shared the summary evaluation forms • <u>LDPB – All about me conference -</u> AMC and SFG participated at the event with the NPF market stool, new parent carers signed up and short break exercise conducted • <u>20:20 Vision Event March 2017</u> - 3day event, 14th/22nd/30th March 2017 at the Park Inn - NPF members will facilitate some of the workshops, event has been shared widely <p>14/03/17 JM – Facilitator DJ – Facilitator AN – Scribbler PM – Scribbler MR – standby AMC – Parent SFG – Parent HT – Parent</p>	<p>AN to share delegate list to double check if contacts are on the database</p> <p>Volunteer required to analyse the map and activity questionnaire</p> <p>AN to share Dave Carr’s facilitator notes 22/03/17 HT – facilitator DJ – facilitator AN – facilitator morning PM – facilitator MR – standby AMC – parent SFG parent AN – parent afternoon 30/03/17 JM – facilitator DJ – facilitator AB – facilitator AMC – parent HT – parent MR – parent AN - parent</p>

<ul style="list-style-type: none"> • <u>SummerSENDSation 2017</u> - Sunday, 11th June 2017 - Northampton College - Application to Northants Community Foundation for £2800 sent off, decisions likely to be avail after 18th March 2017 - First Aid provider required - Currently struggling to secure commitment from post 16 providers (Livability, Delos, Olympus, Cube, Smile Kettering, SEND College Rothwell – Angel, Fun Days Brixworth, Brookside, Ron Fortuna, Brixworth Nursery Farm , Mentaur to be contacted • <u>Meet & Greet Events</u> - Need identified to repeat M&G events in the North and South of the county - Dates to be decided 	<p>JM to follow up Scout lead</p>
<p>Planned Parent Engagements</p> <ul style="list-style-type: none"> • Time Out South (HT) • Time Out North (AN) • Downs Group Northamptonshire (PM) • Northants Foster Carer Alliance (AN) 	<p>Feedback to be shared</p>
<p>Financial Update (JM):</p> <ul style="list-style-type: none"> - £1600 of current grant remaining, all accounted for, deadline for expenses is Friday, 31st March 2017 - Approval for budget alterations have been received from Regional Advisor. 	

<p>Projects: <u>Data Collection / Survey Monkey</u></p> <ul style="list-style-type: none"> • Questionnaire questions need to be discussed and uploaded onto Survey Monkey • Idea to upgrade Survey Monkey to received increased response figures for approx. £200.00 	<p>PM to look into legal implications for data collection/ storage AN to share draft survey questions at next meeting/ coms meeting</p>
<p>Membership:</p> <ul style="list-style-type: none"> • Status form has been updated • Contact list has been updated • Recruitment post has been published in SNIX • Contact has been made with professionals to promote vacancy for VI and HI parent reps 	<ul style="list-style-type: none"> • AN to follow up on outstanding membership forms • AN to forward policies to PM to check for accuracy done
<p>Communication</p> <ul style="list-style-type: none"> • Draft has been compiled for A5 poster, double sided with easy read image boxes on the reverse • Voting outstanding if photographs or PECS images will be used 	<p>The next coms meeting has been set for 24th April 9:30-12:30h</p>
<p>Website Management:</p> <ul style="list-style-type: none"> • Meet the Steering Group page planned • DJ and AB's intro have been received 	<p>ALL are encouraged to write a short introduction and why they became involved with NPFG (voluntary publication) AN to summarize the website suggestions for discussion with NaT at Web Alert</p>
<p>Next e-bulletin Mailing</p> <ul style="list-style-type: none"> • Monthly summary of activities • Short Breaks Survey Monkey 	<p>AN to summarise achievements</p>
<p>Training</p> <ul style="list-style-type: none"> • Health workshop took place on 9th March, EMRN participation poor but delegate notes have been shared. Feedback has been provided to Gail Walshe at CAF with budget overview. • Next step is a mapping exercise with contacts for both CCGs in Northants, following the mapping exercise a meet & greet would be useful to ensure the parent carer voice is heard in relevant decision making boards 	<p>Offer received from Mel to provide this service for £350 per CCG Looking for SGM to conduct this exercise!</p>

<p>Future NPFG Representation</p> <ul style="list-style-type: none"> • Please see attached updated overview of future representation. 	
<p>NPFG Representation since last meeting (10th Feb – 7th March) :</p> <ul style="list-style-type: none"> • Education & Health Working Group (HT – minutes received) • 20:20 Vision (JM) • ADHD Focus Group (AMC) • ASD Focus Group (AMC) • SummerSENDSation (JM) • Local Offer Governance (DJ) • Northants Adult Social Services (JM) • IASS Governance (PM) • Transport (DJ) • EMRN (AN) • SEND Area Inspection (DJ) 	<p>Feedback Forms to be completed AN to share with SGM when avail.</p> <p>Please forward minutes for feedback forms to AN for central log in highlighting sections to be shared in future e-bulletins / SG coms</p> <p>AN to continue to log minutes and feedback forms and follow up on anything outstanding.</p>
<p>Short Break Survey</p> <ul style="list-style-type: none"> • Survey to be finalised asap • To be taken to all parent engagement events 	<p>Survey to be shared with Autism Concern</p>
<p>Matters Arising:</p> <ul style="list-style-type: none"> • AMC reviewed service model for sensory impairment service • Need identified for a social care focus group • There seem to be problems with parent access to the RMC online referrals. Only 1 MB attachment are allowed, there are currently no save the page options, parents are getting frustrated when they get timed out after 8 min. List of all requirements to be published in advance would help • Little Miracles – centre in Peterborough 	<p>Call for feedback on Facebook – share info with Anne Wakeling/ Rachel Akers</p> <p>AN to make contact with Michelle King to explore Northants opportunities</p>

<p>IASS Update: (Nikki Taylor)</p> <ul style="list-style-type: none"> • Feedback summary has been shared from Bright Future event • Staffing <ul style="list-style-type: none"> - Down to 8 from 11 - One staff member long term sick - Emma Harrison promoted to case worker position as of 1st April - Changes imminent to help line, volunteers required to fill the gaps • Training <ul style="list-style-type: none"> - Staff completed British Institute Level 2 advocacy training, 4-5 months process • 20:20 Vision <ul style="list-style-type: none"> - numbers are low on day two for school age children pm session • Move <ul style="list-style-type: none"> - Buiding has been sold, no moving date set yet. NPFG stressed the importance of separate location, phone number and email address 	<p>AN to repost on Facebook</p>
<p>NPFG Link Update: Cindy Baylis – T4S</p> <ul style="list-style-type: none"> • Issues with SEND colleges, especially PLMD regarding transfers to post 18 provisions. YP are asked to write a letter, not appropriate and Parent carers need to speak on behalf of YP, regarded as offensive. Different approach needed , reference has to be made to Mental Capacity Act for parent carer to become deputy • Wren Spinney requested students to write responses to “Where would you like to be post 16”. There is no choice apart from Greenfields, parents are feeling frustrated. Letter should be sent out advising “your child will continue at ...” • Day Centers need to improve their offer • Transition Event is planned for 18th May 2017 at the Bee Hive 	<p>DJ to raise</p>

<p>NPFG will participate with a market stall</p> <ul style="list-style-type: none"> • Current gap in short break services for ADHD children, no sports activities, need for something like YIP / DISC in North Northants 	<p>NPFG to meet with Rachel Sanson following the survey monkey exercise</p>
<p>Future NPFG SGM Dates: Thursday, 20th April 2017 – C1 Wednesday, 10th May 2017 – C1 Thursday, 15th June 2017 – C1 Thursday, 6th July 2017 – C1</p> <p>All meetings 9:30 – 12:30h at the Bee Hive Harborough Road, Kingsthorpe Northants, NN2 8LR</p>	