

<b>Present:</b> DJ, JM, MR, AN, HT	
<b>Apologies:</b> AMC, TR, SFG, KS, COB, PM	
<b>Absent:</b>	
<b>Previous Minutes:</b> March minutes have been signed off	AN to liaise with NT to upload to the NPF website – done
<b>Events:</b> <ul style="list-style-type: none"> <li>• <u>Meet &amp; Greet with Health Professionals</u> Date to be discussed</li> <li>- Possibly at NHFT venue</li> <li>• <u>CAF Workshops</u></li> <li>- Behaviour that Challenges 15<sup>th</sup> March 2018 – 10:30-12:30h The Bee Hive, Kingsthorpe</li> <li>- Moving towards Adulthood Date tbc Maplefields School, Corby tbc</li> <li>- Coping with Support Date tbc Daventry Hill School, tbc</li> <li>• 2 day feedback conference 23<sup>rd</sup>/24<sup>th</sup> November 2018 10:00-14:00h Kings Park Conference Centre 50 delegates, guest speaker, feedback on SEND Strategy</li> </ul>	AN to follow up with EW  Fran Dancyger is delivery partner, next available slot after June 2018 – AN followed up – awaiting dates  Emma Weatherdon is delivery partner, next available slot in summer term. AN to follow up re dates  Venue tentatively booked
<b>Parent Engagement:</b> <ul style="list-style-type: none"> <li>• AN updated the engagement calendar</li> <li>- we aim for 2 engagements per months</li> <li>- funds for hospitality available</li> <li>- reps are required to purchase snacks, ensure supplies or</li> </ul>	Timetable to be discussed at May meeting

<p>literature, NCFG presentation is available from AN,</p> <ul style="list-style-type: none"> <li>- Feedback form is essential to share parent carer comments</li> <li>- NCFG reps are responsible for data log on i-pads</li> </ul>	
<p><b>Financial Update (JM)</b></p> <ul style="list-style-type: none"> <li>- Monitoring Form has been completed and submitted</li> <li>- 2018/19 application has been submitted – awaiting feedback from Contact and funds</li> </ul>	<p>All to hold expense submission until funds have been received Copies of the forms are available on request JM to outline activities for 2018/19 at May Meeting</p>
<p><b>Matters Arising:</b></p> <ul style="list-style-type: none"> <li>- NCFG is working with NCC on short break commissioning, parent carers are frustrated with the lack of communication</li> <li>- LDPB – no longer board as not funds will continue as GOB (Get on board) in the process of setting up a charity group</li> <li>-</li> </ul>	
<p><b>Projects:</b></p> <ul style="list-style-type: none"> <li>• <b>GDPR</b></li> <li>- ICO registration imminent</li> <li>- Every attempt to comply with new regulations,</li> <li>- Data storage to be confirmed with NT</li> <li>- 95% of checklist tasks completed</li> <li>- Policies are being updated, review scheduled for June meeting</li> <li>- Implementation by 25<sup>th</sup> May 2018</li> <li>- NT to</li> <li>- update laptop etc at meeting on 7<sup>th</sup> June 2018</li> <li>• <b>NCFG Clip</b></li> <li>• Meeting to be scheduled with BH before July</li> <li>• <b>Training</b></li> <li>• Scheduled for Jan 2019 based on 10 participants</li> </ul>	<p>AN to compile Facebook post to encourage parent carers to verify - done</p> <p>AN to liaise with BH re availability</p>

<b>Website Management:</b> <ul style="list-style-type: none"> <li>• Project still pending</li> </ul>	AN to summarize website enhancement and liaise with NT
<b>Future and past NPFG Representation</b> <ul style="list-style-type: none"> <li>• Please see attached updated overview of representation</li> <li>• <u>Autism Strategy Steering Group</u> Please see attached feedback form</li> </ul>	NPFG Reps to compile outstanding feedback forms high lighting the main points for e-bulletin mailings  <u>No other feedback or bullet points received</u>
<b>Public Relations:</b> <ul style="list-style-type: none"> <li>- NVCA Newsletter</li> <li>- SNIX contribution provided, awaiting publication</li> </ul>	
<b>IASS Update: (Nikki Taylor)</b> <ul style="list-style-type: none"> <li>- Unable to attend this month</li> </ul>	
<b>Guest Speaker:</b> <ul style="list-style-type: none"> <li>- none this month</li> </ul>	
<b>Future NPFG SGM Dates:</b> Wednesday, 9 <sup>th</sup> May 2018 – C1 Wednesday, 13 <sup>th</sup> June 2018 – C1 Wednesday, 11 <sup>th</sup> July 2018 – C1 (lunch) All meetings 9:30 – 12:30h at the Bee Hive Harborough Road, Kingsthorpe Northants, NN2 8LR	(June meeting with Health reps as guest speakers)