

<p>Present: DJ, PM, JM, HT, MR, AN, SB, DAD</p>	<p>Guests: Despite sending out invitations via the e-bulletin mailing and Facebook publication we had no external guests attending</p>
<p>Apologies: PM, AMC, AB, HT, SFG, COB</p>	
<p>NPFG presentation: AN projected general NPFG Power Point presentation including background info, structure, past achievements and future plans</p>	<p>Presentation attached</p>
<p>Chair's report: DJ presented the chair's report highlighting current membership structure and reach statistics website statistics</p>	<p>Chair's report attached</p>
<p>Treasurer's report: JM explained the funding mechanism for the forum and presented her financial overview for the 2017-2018 spent</p>	<p>Treasurer's report attached</p>
<p>Re-election of roles – no change: David Johnson – Co-Chair Paul Meadows – Co-Chair Jane Marriott – Treasurer Anna Norris – Secretary/Co-Treasurer</p>	

Annual General Meeting

11th July 2018

Agenda

10:00h	Welcome / Introductions
	NPFG presentation, past activities and future plans
	Chair's report
	Treasurer's report
	AGM 2017 minutes – sign off
	Role allocation
11:00h	Finish

Members of



National Network of Parent Carer Forums
'Our Strength is our Shared Experience'
www.nnpcf.org.uk

Chairman's Report 2017/2018

Introduction

This year has been very busy with what can be only described as being not only challenging but rewarding at the same time.

It has put a strain on the forum team with the work load increasing and because of family commitments the SGM membership has decreased.

What were the Challenges

- Transport
- The new General Data Protection Regulations
- Producing a New Data Protection Policy
- Short Breaks
- The Autism Strategy
- Meet and Greet with NCC personnel

How we dealt with these issues

- **Transport**

The start of the school year always is fraught with problems and issues. With close liaising with parent/carers and the department these were sorted out. We also attend the parent representative group every term and raise ongoing issues.

- **The new General Data Protection Regulations**

These regulations have been brought in to increase the protection of data held by companies and other organisations. It gives all more control of individual data held. After setting out procedures we have contacted everyone on our data base and requested that they wish to continue receiving our communications.

Unfortunately, this has reduced the data base by 155, now standing at 271.

- **Short Breaks**

Recognising that all the short breaks were due for renewal. The forum wishing to assist with the planning and implementation. We conducted a survey of parent/ carers, the result was made by a presentation to the DCYPDG. As a result, we were offered two places on the short breaks board. This met regularly, and we were involved in all stages. The residential short breaks service proved to be the most challenging. After many hours of negotiations an agreement was reached. We have been asked to form a parent shadow board and the first meeting is imminent.

- **The Autism Strategy**

For many years we have been trying to get an Autism Strategy in place in Northamptonshire. Late last year NCC engaged an Autism Commissioner who has organised a series of workshops to jointly develop a strategy. Pleased to say it is now in the draft stage.

- **Meet and Greet with NCC personnel**

In December 2017 we set up an information point to meet NCC personnel and introduce ourselves to professionals, pleased to say that as a result we have started to have good links to the Transition team.

Treasurers Report 2018

Income

Grant for £15000 from Department of education

£1114.50 Donations mainly included costs incurred in co-production with 20:20 vision and IASSS for the regional workshops we attended.

£1060 - Discretionary grant - was for T Shirts with our name on them and Reprints of our Leaflets and literature

£3448 - A grant £3150 was gained from N Community Foundation , the Co-op Bank and sponsorship to pay for the fun aspects of SSS that we were unable to use our grant for. Co-production for the event from Local Offer, IASS, Northamptonshire Sports and Northampton College who all provided admin support but nothing financial

£16750 – Regional Discretionary Grant – Joint East Midland regional grant which allowed all Parent Forums to attend the Annual Contact conference in Manchester, Run a joint Preparing for Adulthood Conference, Mapping exercise for Health Authorities in the region. The remainder we still hold was meant to go towards a database system which did not happen. The money is still being held while it is decided if it goes back to Contact or is used on another joint venture.

Expenditure

Events - Most of the total was NCFG's contribution to the summersensation day for the venue hire of N College together with a few P2P meeting and the meet & Greet held at One Angel Square

DI&R – New Tshirts printing of leaflets flyers the programmes for SSS and E bulletins, Pens



NPFG

Northants Parent Forum Group

What is a Parent Carer Forum?

A Parent Carer Forum (PCF) is a group of parents and carers of disabled children who work with

- local authorities
- education settings
- health providers and
- other providers

to make sure the services they plan and deliver meet the needs of disabled children and their families.

- One of 151 Parent Carer Forums in the UK
- Part of the East Midlands Regional Network of 9 Local Authority Regions:

Leicester
Derby City
Nottingham City
Lincolnshire
Rutland

Leicestershire
Derbyshire
Nottinghamshire
Northamptonshire



Formed in 2010 we are now a crucial partner
in the success of the recent SEND reforms.

- NPFG is a voluntary organisation representing parent carers of children and young people with SEN and/or Disabilities up to the age of 25 living in Northamptonshire.
- Funded by the Department of Education. We receive a grant of £15.000 a year which is administered through Contact.

Structure

- Our steering group / management group consists of 14 parent carers. We represent a wide range of disabilities and have link members to the HI and VI communities. The steering group is meeting once a month (2nd Weds) here at The Bee Hive
- We also have Associate Members who are actively involved and work behind the scenes reading documents, giving feedback or attending specific working groups, but do not attend the SGMs.
- Link members are key people belonging to other groups, who will ensure information sharing and feedback

Activities and Achievements

- Active Facebook page with currently 623 followers
- Fully compliant with the latest GDPR resulted in a database clean up of inactive details on file. The parent carer accounts are currently at 271 with 150 professionals registered
- Our engagement with parent carers continued by joining various gatherings of SEND parents either at support groups, workshops or family fun days
- In 2018 we introduced a monthly drop in session on the first Thursday of the month at the Bee Hive which has proven successful

Working Group Involvement

In addition to the DCYPDG our involvement include:

- SEND Area Inspection Board and Participation Group
- Education & Health Working Group, Transport & Local Offer Focus Groups
- Short Break Board & Transforming Care Operational Group
- High Needs Funding Panel
- Young Healthy Mind Partnership Board and Sub Group
- Carers Partnership Board and Commissioning Group
- IS Governance Board

- NPFG was heavily involved in the recent Short Break Board and played a crucial part in securing the residential short break provisions until March 2019. The newly formed Short Break Focus Group will be looking at various service models to create a new service model for Northamptonshire beyond March 2019
- Various NPFG members participated in various meetings creating an (all age) Autism Strategy – a first in Northants. The 1st draft is currently being reviewed and the final version is expected in November 2018
- As a partner in the East Midlands Regional Network we held a successful “Preparing for Adulthood” event in March 2018 in Kegworth with many parent carers attending from Northants

Future Plans:

- Increase number of followers on Facebook
- Increase number of parent carers and professionals on our database (e-bulletin subscription)
- Continue strategic work with all sectors and improve links with Social Care and Health
- Improve the NPFG website
- Creation of a promotional NPFG YouTube clip
- Creation of a training module on Parent Participation which will be accessible online (webinar)

Events

- Meet & Greet event with key Health Personnel – scheduled for Oct 2018
- Moving towards Adulthood workshop, facilitated by Contact to be held in Corby on 12th September 2018
- Coping and Support workshop, facilitated by Contact to be held in Daventry in October 2018
- Two half day feedback event (Friday pm and Sat am) on the impact of the SEND Reform at King's Park Conference & Sports Centre 23rd/24th November 2018

Please continue to support us by:

- Signing up to our e-bulletin on www.npfg.co.uk to ensure you receive our communication
- If you use social media, please like NPFG on Facebook
- Letting us know what is working and currently not working for your family
- Sharing information with your networks, displaying posters and/or share our Facebook posts
- Contributing to surveys to make your voice heard
- Advise us of any SEND gatherings of parent cares – we would like to engage with the group
- Become a LINK, Associate or Steering Group member

To find out more or to get involved please

- visit our website www.npfg.co.uk
- find us on Facebook [NPFG](#)
- or call [07745 - 249094](tel:07745-249094)