

<b>Present:</b> DJ, JM, MR, KS, HT,	
<b>Apologies:</b> AN, TR	
<b>Absent:</b>	
<b>Previous Minutes:</b> Nov minutes to be signed off in Jan 2019	AN to liaise with NT to upload to the NPFG website –
<b>Events:</b> <ul style="list-style-type: none"> <li>• <u>SEND Reform Feedback Event</u> 23<sup>rd</sup> November 2018 10:00-14:00h Kings Park Conference Centre Although numbers low it was generally felt that the event was successful with new parents and good feedback.</li> </ul> <p>Results of Survey Monkey to be discussed in Jan SGM - before David takes results to DCYPB meeting end of Jan 2019</p> <p>Making Mainstream work Conference see Nikki comments below</p>	<p>Finalised Feedback to be discussed at Jan SGM - AN</p> <p>Results ready for discussion at Jan SGM – AN/ TR?</p>
<b>Financial Update (JM)</b> <ul style="list-style-type: none"> <li>- Balance in bank ac £11502.48</li> <li>- Grant left to spend £7175.04</li> </ul> <p>Everyone to send expenses up to end of year to know what we have left to spend for the remaining three months of the grant period</p>	<p>All SGM to send expenses to JM by end of year</p> <p>Jane to purchase new sim for iPad</p>
<b>Workstream Feedback</b> <b>DCYPDG</b> David was given first slot at November meeting and it was agreed to continue with this at future meetings. David advised he will be reporting the findings of the SEND reform conference	<p>Report and survey monkey to be discussed at Jan SGM for David to take to next DCYPDG Meeting</p>

<p>and Survey monkey at next meeting in January 28th</p> <p><b>Short Break Board</b> November meeting cancelled</p> <p><b>Short Break Shadow Board</b> December meeting cancelled also. Concern raised of what is happening, feasibility of Board in question. Parents need to be kept updated. Do we need to get clarification by asking Rachel Akers/Sian to meet with us?</p> <p><b>Autism Implementation Group</b> The next two meetings in the new year will be an amalgamation of all the priority groups at 1 Angel Square on 25<sup>th</sup> Jan 12 – 1-30pm and Feb 26<sup>th</sup> 12-1-30pm</p>	<p>Jan SGM discuss to consider taking this further</p>
<p><b>Matters Arising:</b></p> <ul style="list-style-type: none"> <li>-Equipment chart to be updated in new year- KS has taken both iPads for recalibrating.</li> <li>-Social Worker Training confirmed to be 14<sup>th</sup> February 2019</li> <li>-Drop In at Beehive will not take place in January as schools not back</li> <li>-New NPFGB Facebook page – discussed changing heading/Pin post a description of what the group page was for to stop people asking us for advice</li> <li>-Discussed if minutes of SGM could be received within a week to ensure we all know what we must take forward before the next SGM, this will also act as a reminder for events taking place</li> </ul>	<p>JM to order new Sim card</p> <p>DJ to recommence in Feb</p> <p>DJ/KS to look at</p> <p>AN</p>

<p><b>Projects:</b></p> <ul style="list-style-type: none"> <li>• <b>PFG Clip</b> <ul style="list-style-type: none"> <li>- Meeting to be scheduled with BH asap. We also need to finalise exactly what we want to put in the clip, does anyone know of marketing person to help us?</li> </ul> </li> <li>• <b>Training</b> <ul style="list-style-type: none"> <li>- Webinar recording is being looked at as part of an EM regional project to create a training resource</li> </ul> </li> <li>• <b>Database</b> <ul style="list-style-type: none"> <li>- Development of database with professional contacts. It was decided that this exercise is no longer feasible because of GDPR. We can hold details in our contacts list but not as a database</li> </ul> </li> </ul>	<p>AN to liaise with BH</p> <p>All to discuss at Jan SGM</p>
<p><b>Future and past NPFG Representation</b></p> <ul style="list-style-type: none"> <li>• Please see attached updated overview of representation</li> </ul>	<p>NPFG Reps to compile outstanding feedback forms high lighting the main points for e-bulletin mailings</p>
<p><b>Public Relations:</b></p> <ul style="list-style-type: none"> <li>- None this month</li> </ul>	
<p><b>IASS Update: (Nikki Taylor)</b></p> <ul style="list-style-type: none"> <li>- Nikki advised that her team are on the move within 1AS again in the new year. She has requested a ground floor position.</li> <li>- Has currently applied for grants for Making Mainstream Work Conference, Staff Training for SC &amp; Health and Joint commissioning project with health.</li> <li>- Making Mainstream work Conference - Meeting on Friday 14<sup>th</sup> December to plan and discuss format. Scheduling for autumn 2019 as best time for schools and working with Inclusion Teams to make the event successful.</li> </ul>	

<ul style="list-style-type: none"> <li>- She flagged up problems within EHCP with regard to the number of parents using IASS, tribunals etc. Discussions needed with Alison/Gwyn, we agreed it was another area that possibly needed our attention in the new year and maybe our SEND Reform report would reflect this.</li> </ul>	
<p><b>Nathan WEB ALERT</b></p> <ul style="list-style-type: none"> <li>- A list of work streams with explanations will be included on the website. Nathan has identified a page within the website that he will convert for each work stream. The intention is to use e-bulletin/Facebook to make parents aware at least a fortnight before the meeting as an opportunity to give feedback.</li> <li>-It was agreed that everyone should take time to go through the website to see what is missing from the site, what needs updating, ideas for the future or clarification. We especially would like to hear from new SG Members or associate members to help us make the website more user-friendly in our bid to encourage more parents to sign up.</li> <li>- Nathan to send a Happy Christmas Bulletin to parents saying they will be hearing from us in the New Year</li> </ul>	<p>KS, DJ, HT, TR &amp; AN to send paragraphs to Nathan JM to send work stream overview to Nathan</p> <p>All SGM to look at website to discuss further in Jan SGM</p> <p>AN to compose</p>
<p><b>Future NPFG SGM Dates:</b>  Wednesday, 9<sup>th</sup> January 2019  Wednesday, 13<sup>th</sup> February 2019  Wednesday , 13<sup>th</sup> March 2019 (lunch)  Thursday 4<sup>th</sup> April 2019  All meetings 9:30 – 12:30h  at the Bee Hive, C1  Harborough Road, Kingsthorpe  Northants, NN2 8LR</p>	