

Present: DJ, TrR, JM, MR, HS, JP, SFG, KS, AN	
Apologies: HT, CB,	
Absent:	
Previous Minutes: January minutes have been signed off	AN to liaise with NT to upload to the NPFG website – done
Events: <ul style="list-style-type: none"> • EM Away Day <ul style="list-style-type: none"> - 14th March 2019, Kegworth - Allocation take up slow, places will be available to other regions from 28th Feb, a waitlist is in operation - Filming to be confirmed • Question Time events <ul style="list-style-type: none"> - Event has moved from main hall to C1 and renamed from Open Space to Question Time - 6th March 2019, 10:00-12:00h The Bee Hive , C1 - One of possibly 4 engagement events to gather feedback and questions regarding the proposal of two unitary authority model in Northants - Communication to go out on FB and via e-bulletin - Possibly areas for a repeat include Kettering, Corby, Towcester • Health Meet & Greet session 2 <ul style="list-style-type: none"> - Postponed till May • Making Mainstream Work <ul style="list-style-type: none"> - Joint conference with IASS - scheduled for Nov 2019 - HT,KS,MR,AN in task and finish group 	<p>AN to contact Contact for recommendations and suggest idea of Parent Participation training webinar</p> <p>AN to contact Screen Northants</p> <p>AN to contact Shany Anne to discuss best venue (Campbell House, NGH?) and attendees JP to share info on Health Model indicating parties we should engage with</p>

<ul style="list-style-type: none"> - Grant application successful 	<p>NT to advise cost to JM for next grant application</p>
<p>Financial Update (JM)</p> <ul style="list-style-type: none"> - Currently £4587.00 left from current grant to be spent before March 2019 - £ 3300 accounted for - £ 900 allocated to training - £ 1200 allocated to events 	<p>All SGM to submit outstanding expenses</p>
<p>Work Stream Feedback:</p> <ul style="list-style-type: none"> • Transport - Salford transport model will be trialled in Northants with offer of travel training, encouraging independence rather than providing door to door taxi service - Forum welcomed this initiative, however pointed out that the model will not be suitable for everybody. It will be quite an investment of time and money to begin with and transport links are not as established in Northants as they may be in Salford - Travel training commences in Year 7, often ignoring work that has previously been done, - NPFG suggested that schools should take the lead on this. - Parent carers could be reimbursed at £0.45 per mile for providing transport - Changes proposed as of 11th March 2019 where parent carers applying for new EHCPs need to request travel directly from the transport team. - 2 stage process: parent carers will need to apply by filling in an online form, after eligibility check a decision will be made - NPFG suggested to trial online form prior to 11th March 	

<ul style="list-style-type: none"> - Statutory duty to provide travel up to the age of 16 remains unchanged as does the appeal process - A communication draft has been shared with the forum but NCFG pointed out that is currently unclear that this only applies to new EHCPs up to the age of 16. - Communication is scheduled to be publicised on the local offer but recent research has indicated that 86% of parent carer community are not looking at the Local Offer site - The forum is disappointed that we were not approached directly despite participating in the Transport Work Stream for years. - Neither NCFG nor Shooting Stars have been consulted prior to the final decision - A contact within NCC's travel co-ordination hub has been advised 	
<p>Projects:</p> <ul style="list-style-type: none"> • NCFG Clip - Meeting to be scheduled with BH • Training An online training module on parent participation will be created through the EM event on 14th March 2019 • Contact List - professional contacts grouped in H, E and SC – work in progress • Website Management - Future work streams to be publicised in advance as engagement opportunity • Participation & Engagement working group - Tool kit to be completed? • Follow up on Ofsted / CQC recommendations 	<p>AN to liaise with BH re availability</p> <p>MR to email current “patchy” list to NiTaylor for assistance</p> <p>Work stream list with summary forwarded to NT. Awaiting HT input</p>

<p>Matters Arising:</p> <ul style="list-style-type: none"> • PM stepped down as NCFG chair JP has stepped in and will continue to share the chair role with DJ • Feedback from all SGM is required for KF's survey draft • Next E-bulletin communication to include: <ul style="list-style-type: none"> - Wheelchair Service User Group - TR PC appeal - List of work streams with explanations - Summary of achievements - Planned engagement events re new LA service models • Get on Board event on 1st April 2019 • Autism Champions model is in it's final stage • Feedback on exclusion project so far disappointing. 	<p>All to email comments to enquiries by 22nd February 2019</p> <p>AN to investigate and check NCFG participation opportunity</p> <p>AN to create e-bulletin/FB feature JP and TR to compile a survey monkey on this subject to gather more data</p>
<p>Future and past NCFG Representation</p> <ul style="list-style-type: none"> • Please see attached updated overview of representation 	<p>NCFG Reps to compile outstanding feedback forms highlighting the main points for e-bulletin mailings</p>
<p>Parent Engagement:</p> <ul style="list-style-type: none"> • Please see updated engagement calendar • TR has drafted written appeal to parents to engage with the PCF. It was applauded by all team members and has since been printed and shared on social media. 15 sign ups resulted from it on the first day of publishing. 	<p>TR looking to attend engagement events in Rushden e.g. YIP Club AN to attend Northants Carers Parent Carer support group</p>
<p>IASS Update: (Nikki Taylor)</p> <ul style="list-style-type: none"> • No news re proposed service model, councillor meeting scheduled for 14th has been postponed. • IASS extended remit to include H & SC has highlighted a training need for IASS staff members. • Sally Hodges, new Director of 	<p>NT looking at training options for staff</p>

<p>Children’s Services will start on Monday 18th Feb 2018</p> <ul style="list-style-type: none"> • Discussion on the new Travel Co-ordination Unit. NPFG members pointed out that the wording does not make it clear that it is for new EHCPs. • Early Years are working on a Parent Champion project for the under 5’s. NPFG has been offered involvement but due to the absence of an EY rep we currently do not meet the criteria. • Discussions took place regarding the Prospect contract consultation. Consultation links are often buried and the lack of communication frustrates parent cares, although not many pc stated in the past that the service provided by Prospect was valuable • IASS will be holding a parent workshop on the Annual Review process on 28th February 2019 at Northampton College. IASS staff will be holding sessions for students that week on Mon to Weds lunchtime and as a reminder for parents. 	<p>NT to pass on concerns to Anna Wong</p> <p>NT to forward EY communication for future reference</p>
<p>Guest Speakers: none this month Future speakers scheduled: Jenny Osborne – Northamptonshire Carers – April 2019 Stephanie Durnin – Intensive Care Unit – May 2019</p>	
<p>Future NPFG SGM Dates: Wednesday, 13th March 2019 (lunch) Thursday, 4th April 2019 All meetings 9:30 – 12:30h in C1 at the Bee Hive Harborough Road, Kingsthorpe Northants, NN2 8LR</p>	