



Steering Group Meeting

13th March 2019 - Bee Hive

9:30h - 12:30h

Present: DJ, JM, MR, HT, JP, SFG, KS, AN	
Apologies: AMC, TAR, CB,	
Absent:	
Previous Minutes: February minutes have been signed off	AN to liaise with NT to upload to the NPFG website – done
Events: <ul style="list-style-type: none"> • EM Away Day <ul style="list-style-type: none"> - 14th March 2019, Kegworth - All finalized, few places left Lara Roberts – trainer, filming sorted • Question Time event <ul style="list-style-type: none"> - Bee Hive disappointing turn out - idea to run repeats in Kettering and Daventry scrapped - see separate feedback form for comments • Health Meet & Greet session 2 <ul style="list-style-type: none"> - Postponed till May • Making Mainstream Work <ul style="list-style-type: none"> - Joint conference with IASS - scheduled for Nov 2019 - HT,KS,MR,AN in task and finish group - Grant application successful - NPFG agreed to fund facilitators (grant application pending) - Next task and finish group meeting date to be determined at April SGM 	

<p>Financial Update (JM)</p> <ul style="list-style-type: none"> • Currently £3000 left from current grant to be spent before March 2019 • £ 900 allocated to training • £ 1200 allocated to events unlikely to be spent • More than £500 left from current grant will be deducted from grant application next year • Working on monitoring – deadline 30th April 2019 • Plans to switch bank account from Co-op to possibly HSBC or Santander, JM will continue to investigate best service for us 	<p>All SGM to submit outstanding expenses – deadline 26th March 2019</p> <p>JM away 5th-11th April 2019 no expense payments</p>
<p>Work Stream Feedback:</p> <ul style="list-style-type: none"> • Transport <ul style="list-style-type: none"> - Despite NPPG’s feedback to the communication draft, the original communication has been circulated to at least one school, causing avoidable concern from parent carers and initiating high volume of clarification requests - New work stream lead Nick (surname tba) - KS stressed that decision should encompass the whole family’s needs • Autism Group <ul style="list-style-type: none"> - Autism Strategy approved by cabinet in November but still in draft format - A letter signed by 29 members involved in the strategy has been sent to senior personnel at NCC to get the strategy signed off and published – awaiting decision and final publication - Official launch will hopefully coincide with World Autism Day on 2nd April 2019 	<p>NiT to forward final communication for distribution</p> <p>AN to share on FB with option to feedback any comments to NPPG</p>

<ul style="list-style-type: none"> • Carers Strategy Implementation Plan <ul style="list-style-type: none"> - FB post to offer feedback opportunity - Written feedback provided to Northamptonshire Carers - Follow up meeting arranged for Wed. 25th April 2019 11:00h (DJ, JP, TR, AN) • Wheelchair Services <ul style="list-style-type: none"> - 1st User Group meeting arranged for 4th April 2019 • Participation and Engagement Group – TOR revised, future unclear, Caroline Neale is running wider participation and engagement but not in contact with NPPFG, toolkit completed? 	<p>AN to invite new Operations Manager for Millbrook to May SGM</p>
<p>Projects:</p> <ul style="list-style-type: none"> • NPPFG You Tube Clip <ul style="list-style-type: none"> - Meeting to be scheduled with BH - JSA now contributing with EM material • Training video • Survey Monkey <ul style="list-style-type: none"> - Next survey will look at exclusions in Northants • Website enhancement • Follow up on Ofsted / CQC recommendations • Next e-bulletin <ul style="list-style-type: none"> - Share SEND Delivery Plan - Advertise launch of Autism Strategy - Promotion of Survey Monkey on Exclusions • Contact List <ul style="list-style-type: none"> - professional contacts grouped in H, E and SC 	<p>AN to liaise with BH re availability</p> <p>ALL to review footage and provide feedback</p> <p>JP/TR to draft questions</p> <p>AN to draft</p> <p>MR to update and share</p>
<p>Matters Arising:</p> <ul style="list-style-type: none"> • Grant Application 2019/20 <ul style="list-style-type: none"> - will include contribution to Making Mainstream Work events - activities to increase 	

<p>membership</p> <ul style="list-style-type: none"> • Strategic input in Autism Pathways, no pathway in 12 months in the South – NHS issue, 600+ families affected, need for NPFG to raise concern formally • Transitions – lots of complaints 	<p>JP to draft letter</p> <p>DJ to raise issues at DCYPDG AN to draft letter as follow up</p>
<p>Future and past NPFG Representation</p> <ul style="list-style-type: none"> • Please see attached updated overview of representation 	<p>NPFG Reps to compile outstanding feedback forms highlighting the main points for e-bulletin mailings</p>
<p>Parent Engagement:</p> <ul style="list-style-type: none"> • Please see updated engagement calendar 	<p>AN to finish Engagement feedback forms with many comments</p>
<p>IASS Update: (Nikki Taylor)</p> <ul style="list-style-type: none"> • CDC funding agreed, goals set around outreach work, 5 year plan • Project with KBA on “What SEN Support looks like”, staff working with parents to overcome communication breakdown • The Voice of the Child project in conjunction with the University of Northampton, preparing for transitions points, looking at outcomes. SENCO training part of this project. Certain nurseries involved with high number of SEND children – please see leaflet attached. 	
<p>Guest Speakers: none this month Future speakers scheduled: Bart – Millbrook Healthcare scheduled for May</p>	
<p>Future NPFG SGM Dates: Thursday, 4th April 2019 Thursday, 9th May 2019 Thursday, 13th June 2019 Thursday, 11th July 2019 (lunch) All meetings 9:30 – 12:30h in C1 at the Bee Hive Harborough Road, Kingsthorpe Northants, NN2 8LR</p>	