



Steering Group Meeting

11th July 2019 - Bee Hive

9:30h - 12:30h

<p>Present: DJ, TR, JP, JM, HT, MR, DIJ, BC, RC, AN</p>	
<p>Apologies: KS, CLB</p>	
<p>Absent: SFG, AMC, CB, TAR</p>	
<p>Previous Minutes: June minutes have been signed off</p>	<p>AN to liaise with NT to upload to the NPF website – done</p>
<p>Events:</p> <ul style="list-style-type: none"> • Health Meet & Greet scheduled for 02.10.19, venue Charles Bradlaugh, quotes received • Legal Workshop in co-operation with Shoosmiths on the subject of Exclusions 16th July 2018, taking place this week, final efforts to find parent carer for media case study • Workshop on PfA, Transitions PIP and Universal Credit date tbd • Special School Sufficiency Project <ul style="list-style-type: none"> - Survey developed - engagement events were attended by KS, DIJ and JP – FBF in preparation • “How can Mainstream Work” toolkit production <ul style="list-style-type: none"> - Joint events with IASS - HT,JP, KS,MR in task & finish group - Venues booked throughout Northants for engagement events - Plan to compile good working examples and show case “a day in the life of a SenCo” • SummerSENDSations 2020 <ul style="list-style-type: none"> - Task and Finish Group established: BC, JP, AN, JM, DJ, DIJ, HT, MR, IASS keen to be involved 	<p>JM to confirm with the Brad AN to liaise with Lynn Hoppenbrewers for guidance JM to involve DLH to make links with CAMHS</p> <p>AN to contact Contact, DWP and Community Law and Cerebra to book next workshops</p> <p>NIT working on flyer to promote event – AN to share</p>

<p>e-bulletin Mailing:</p> <ul style="list-style-type: none"> - Section to be included: You said, we listened, we did... - List future meetings to call for feedback 	
<p>Financial Update (JM)</p> <ul style="list-style-type: none"> - First part of grant (£7500) have been received from DfE with £5320 left to spend by end of September 2019 - Spending plans include the events, website management and office equipment upgrade 	<p>All SGM to submit outstanding expenses using new expense forms Expenses must be claimed within 3 months with previous completion of Feedback Forms AN to purchase new hard drive, trolley, DJ/JM to purchase Chrome Books AN to look into cost for promotional equipment (flag on base with NCFG signage)</p>
<p>Work Stream FB (9th May – 13th June)</p> <ul style="list-style-type: none"> - DCYPDG – DJ - Autism Champions – JM - Carers Partnership Board – AN - Autism Steering Group – JM - SEND Curriculum – TR - IASS Governance – PM/NIT - Autism Strategy website - AMC 	
<p>Projects:</p> <ul style="list-style-type: none"> • NCFG You Tube Clip - No progress since last meeting • Training video - Editing in process • Survey Monkey - JP analysed the survey results and compiled a presentation of the findings – pls. see attached - Info from LA includes: 132 permanent exclusions, 26 in primary schools, 5 with EHCPS, Spires is the education centre once a child has been excluded has 45 places but already full, Home Educating Network of 1000+ with a few we don't know about • Website enhancement - Exclusion survey analysis now available on the resource page 	<p>ALL to review footage pls and provide feedback</p> <p>AN to share presentation in the next e-bulletin</p> <p>All to provide update on work streams in bullet point format</p>

<ul style="list-style-type: none"> • Contact List - Professional list to be grouped into H, E & SC 	<p>MR to update and share</p>
<p>Matters Arising:</p> <ul style="list-style-type: none"> • Autism Strategy now live • As Local Authority is planning two unilateral authorities for Northamptonshire, there are plans for the two CCGs in Northants to merge to one • Contact workshops have ceased in Northants but are still running in other parts of the UK • Short Break/ Respite Survey has been received, applicable age is currently unclear • Northamptonshire Carers <ul style="list-style-type: none"> - Carers Strategy to be finalised/ improvements of Carers Assessments. • Respite Cancellations <ul style="list-style-type: none"> - JGS has advised parents that numbers have to be reduced due to staff shortages, often cancelling respite at short notice (2hours prior arrival), no penalties were written into the contract - Communication appalling, signed by Sharon Robson who was not available for follow up questions as on annual leave, no NPFPG involvement • Transport issues: <ul style="list-style-type: none"> - No rescue meds (inhalers, EPI pens etc.) is currently available on transport, NPFPG called for meds to be with child at all times. Julie Rolf is looking into this over the summer • IASS Governance Meeting is clashing with SEND curriculum 	<p>AN to compile FB post and include link in next e-bulletin</p> <p>AN to liaise with CB to check reasoning behind ceasing decision AN to liaise with Julie Lee to clarify (18+) & promote on social media AN to invite MM to October meeting, DJ to look into commissioning remit for NC</p> <p>TR to continue with SEND curriculum, AN to cover IASS meeting as a one off, TR to continue to be the IASS NPFPG rep</p>

<p>Future and past NCFG Representation</p> <ul style="list-style-type: none"> • Please see attached updated overview of representation 	<p>NCFG Reps to compile outstanding feedback forms highlighting the main points for e-bulletin mailings</p>
<p>Parent Engagement:</p> <ul style="list-style-type: none"> • Please see updated engagement calendar 	
<p>IASS Update (Nikki Taylor)</p> <ul style="list-style-type: none"> - Children’s First Trust operational by July 2020 - Clarification where IASS sits, with two unitary authorities or Children’s Trust, same question for SSS and other SEN services, awaiting government decision - Education will remain with LA authority - Case study project to document impact of IASS service - Case load high with higher complexity of cases, often tribunal support , recruiting another case worker for 52 weeks full time - Secured funding from CDC for young people’s film project on post 16 options, 2 week workshop in co-operation with Screen Northants, promotional flyer available from NIT - Another series of year 5 seminars 	<p>NIT to forward flyers once available</p>
<p>Guest Speaker: Liz Sagi, Transitions Manager</p>	<p>See attached Feedback Form</p>
<p>Future NCFG SGM Dates: Thursday, 5th September 2019 Wednesday, 9th October 2019 Thursday, 14th November 2019 Wednesday, 11th December 2019 (lunch) All meetings 9:30 – 12:30h in C1 at the Bee Hive Harborough Road, Kingsthorpe Northants, NN2 8LR</p>	